

2019

INDEPENDENCE TOWNSHIP COMMUNITY CENTER RENTAL AGREEMENT

EVENT DATE _____ EVENT TIME _____ TO _____
(2 hour minimum fee applies)

This Agreement is made this _____ day of _____, 20____, between the
Independence Township Community Center Committee, Inc. (ITCCC) and the Renter as listed:

PERSON RESPONSIBLE FOR HALL RENTAL _____

PHONE _____ (CELL) _____ (HOME) _____ (WORK)
(The monitor assigned to your event will contact you regarding setup and entry times)

ADDRESS _____

EVENT DESCRIPTION _____

WHAT WOULD YOU LIKE THE SIGN MARQUEE TO READ

(We will accommodate/abbreviate dependent upon space and letters available)

By Signing this Agreement, the Renter:

- Agrees that the Rental Rules and Regulations attached will be adhered to by the renter, guests and caterers/event planners.
- Agrees that the ITCCC and/or Fire Dept. will be held harmless from any liability or legal recourse stemming from the renter and/or guests incurring loss or damage to personal property or personal, physical injury due to the irresponsible actions of the renter and/or guests.
- Agrees to be responsible for any damages to any and all facility property, indoors or outdoors, due to the irresponsible actions of the renter and/or guests.
- Agrees that the facility will not be used for any unlawful purpose by the renter and/or guest.
- Agrees to secure the event date with a deposit of \$200 and that deposit will be forfeited if cancelled less than 30 days before event date.
- Agrees to pay the rental rate of \$75 per hour (2 hour minimum) for hours of the event & hours used in excess of the total will be due accordingly.
- Agrees to a deposit refund of \$150 if the facility is restored to an undamaged and 'Ready to Rent' condition as described in Item #2 of Rental Rules/Regs. That refund can be exchanged for payment of first two hours of use.
- Agrees to a \$50 charge for checks returned, unpaid for any reason and that only cash or money order will be accepted as full reimbursement.

SPECIAL NOTES: _____

Renter Signature _____ Date _____

ITCCC Signature _____ Date _____

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FOR OFFICE USE ONLY

Deposit of \$ _____ Received On _____ By _____

Full Rent of \$ _____ Received On _____ By _____